

DAV CRADOCK CHAPTER 41  
72 AFTON PARKWAY  
PORTSMOUTH, VA 23702

11 AUG 2020

Minutes from Chapter Executive Committee (CEC) Meeting on 10 AUG 2020

1. Commander Z. Fuller called the meeting to order at 1730.
2. Prayer was offered by Chaplain C. Fuller.
3. Commander Z. Fuller had Sr. Vice-Commander R. Reeder lead in the pledge of allegiance.
4. Adjutant C. Fuller called Roll Call:

Commander (CDR) Zillian A. Fuller	Present
Sr. Vice-Commander (SVC) Richard J. Reeder	Present
1 <sup>st</sup> Jr. Vice-Commander (1JV) John L. Lezon	Present
2 <sup>nd</sup> Jr. Vice-Commander (2JV) William C. Hatton	Excused
Treasurer (TRE) Elizabeth A. Grover	Present
Chaplain (CHP)/ Adjutant (ADJ) Charles H. Fuller Jr	Present
Immediate Past-Commander (IPC) James O. Smith	Excused
CEC Member (MEM) Seth A. Barksdale	Excused
CEC Member (MEM) Dennis C. Beaudry	Excused
CEC Member (MEM) Hans E. Freitag	Excused
CEC Member (MEM) Mark A. Moten	Absent
CEC Member (MEM) Idley S. Taylor	Excused
CEC Member (MEM) Sharon Walters	Present
CEC Member (MEM) Larry D. Ward	Present

ADJ C. Fuller reported that we have a quorum. Visitor: Comrade Bill Grover

5. CDR Z. Fuller opened the floor for discussion of Unfinished Business.
6. ADJ C. Fuller announced National Convention were cancelled but a Virtual Gathering, including the Year in Review, is scheduled for 26 AUG 2020. More information will be forthcoming. CDR Z. Fuller offered if the Chapter would like, we could have a viewing party at the Chapter. TRE E. Grover shared her approval. SVC R. Reeder suggested serving popcorn and drinks. MEM I. Taylor asked what night it falls on. ADJ C. Fuller told him it is a Wednesday. TRE E. Grover shared the idea of making it a potluck dinner. MEM I. Taylor agreed it would be a great idea. 1JV J. Lezon agreed. MEM S. Walters asked if this was Department Conference or National. CDR Z. Fuller told her it was National (Convention). She informed everyone that the awards portion of National Convention would also be included. MEM L. Ward asked what time it would be. CDR Z. Fuller replied she thought it would be 6 or 7. MEM L. Ward asked if this was morning or evening. CDR Z. Fuller told him evening. He voiced his approval. TRE E. Grover opined a pot luck would be great if we have time to organize it. CHP C. Fuller agreed and stated there are two weeks to plan. MEM S. Walters shared her thought that it was further out, but that COVID-19 has made keeping time difficult. Several people echoed their agreement. MEM S. Walters joked the last she remembered she was in long johns. CHP C. Fuller joked he resembled that comment.
7. ADJ C. Fuller announced the Centennial was cancelled but will be scheduled for next year, 2021. More information will follow.

8. ADJ C. Fuller reminded the CEC the Golden Corral Fundraiser has been cancelled. Because of this, we need to gage the interest of our membership to see if we still want to order the Centennial pocket tee-shirts. Some signed up to get a free tee-shirt to work Golden Corral. MEM S. Walters asked when we need to pay for them. MEM I. Taylor asked if we were going to sell them. ADJ C. Fuller announced the Fundraising Request is complete, but not submitted. We will submit if the body approves. He made notes to himself to inquire about a volume discount. When MEM S. Walters asked, he spoke out loud. He announced the shirts actually cost \$12.00 per shirt, but the plan was to sell them for \$20.00 each. This was meant to help offset the cost of giving a shirt to each Golden Corral volunteer. Since we are not giving away shirts, perhaps we could sell them for less; perhaps \$15.00. He asked the CEC to be thinking about the price.
9. CDR Z. Fuller asked if there is any more Unfinished Business. None was raised.
10. CDR Z. Fuller opened the floor for discussion of New Business.
11. ADJ Z. Fuller announced since we are not doing fundraising at Golden Corral or Harley-Davidson, we need to come up with some fundraising ideas. We do have the Forget-Me-Nots, but she asked for other ideas. We were sent a letter from Humberto (Commander, Chapter 22). He mentioned a fundraiser through “5 Below” and an upcoming golf tournament. They would like us to participate in the tournament. MEM S. Walters asked if the tournament was cancelled. CDR Z. Fuller told her the tournament is scheduled for 2021. ADJ C. Fuller joked, “if 2021 isn’t cancelled due to COVID X.” MEM S. Walters shared most chain restaurants also have fundraising opportunities. This even includes one of the pizza chains. ADJ C. Fuller mentioned breweries often hold fundraisers. CDR Z. Fuller asked if there were breweries in Portsmouth. ADJ C. Fuller named Momac Brewing Company in Portsmouth, but also mentioned Big Ugly Brewing Company in Chesapeake. CDR Z. Fuller shared we would have to get permission from the Chesapeake Chapter, then recalled it is currently under trusteeship, so it may not be a problem. 1JV J. Lezon added Big Ugly Brewing Company has the space for it. ADJ C. Fuller shared he made a customized mask on Vista Print, but it is \$20.00, which is probably too much. MEM S. Walters shared she purchased 2 Hard Rock Café masks for \$25.00, so \$20.00 per mask is too much. TRE E. Grover suggested looking for less expensive options. ADJ C. Fuller shared he had placed the Centennial Logo on both sides of the mask. MEM S. Walters suggested it might look better with just one side. CDR Z. Fuller said ADJ C. Fuller had tried that, too. ADJ C. Fuller shared the design that probably looked best, but he didn’t like, was to have the logo printed multiple times. He likened it to the mask MEM I. Taylor was wearing. CDR Z. Fuller told ADJ C. Fuller to proceed with the next item on the agenda.
12. ADJ C. Fuller announced we received a donation of furniture and reminded the CEC it had previously been approved to dispose of the old office chairs when we purchased the new fake leather chairs, but that it was long enough ago that it should be voted on, again. He said the Treasurer has a good idea. TRE E. Grover suggested we sell the surplus chairs for \$5.00 each. She offered a good deal at 2 for \$10.00. MEM I. Taylor said he would like to purchase four. ADJ C. Fuller said he would like to purchase one. TRE E. Grover reminded the CEC we need to vote on this in the body, first. She said we have cabinets in the back that we will sell, too, if the body approves. ADJ C. Fuller reminded the CEC we historically have just told people to take what they want when we are discarding items, but we have a new Treasurer. CDR Z. Fuller reminded the CEC our Thrift Store distribution may be affected by COVID-19. ADJ C. Fuller asked about the desk (from the admin office). He pointed out it is a nice glass-top desk.

MEM S. Walters mentioned she is thinning out her home, so anyone needing furniture should see her; she just sold a dining room and bedroom set. MEM I. Taylor said he needed a whole house (of furniture). MEM S. Walters told him they should talk. ADJ C. Fuller asked how much the desk should sell for. TRE E. Grover suggested \$10.00 or \$15.00 would be a good price for it. MEM I. Taylor joked that the Chapter would get \$30.00 from him. 1JV J. Lezon joked it was a good deal for four chairs and a desk. MEM I. Taylor joked the desk should be thrown in. TRE E. Grover suggested a cabinet might be able to be thrown in, depending on how the body votes. CDR Z. Fuller suggested the CEC should move on.

13. ADJ C. Fuller brought up CSO Standards. CDR Z. Fuller announced she drafted new CSO standards for CSOs and prospective CSOs to sign after the Chapter meeting.
14. ADJ C. Fuller brought up walk-in's vs appointments. CDR Z. Fuller explained by stating the need for CSOs to help people without appointments on the day they agree to be at the Chapter. This doesn't mean CSOs cannot schedule appointments on their day, but they must be available to help walk-in's.
15. ADJ C. Fuller brought up masks. CDR Z. Fuller reported we received an email from one of our members asking if masks would be mandatory at the meeting. She asked for input. None was offered. She said she was thinking the Chapter could purchase a box of disposable masks and places them up front so people who choose to can wear one. MEM I. Taylor agreed. MEM S. Walters said the masks are available at Ollie's. CDR Z. Fuller asked about the price. MEM S. Walters stated she believed a box of 50 was about \$30.00. She offered other options. ADJ C. Fuller asked if it was the general consensus to proceed. Agreement was echoed. TRE E. Grover asked if we were going to post a sign on the door letting people know masks are optional. CDR Z. Fuller said yes.
16. ADJ C. Fuller mentioned items to purchase for the Chapter. He stated when Ron Cotrill was conducting his investigation, he recommended the Chapter should purchase an external hard drive for each of the administrative computers (Treasurer and Adjutant) and each computer should be backed-up each day. Upon investigating, Seagate hard-drives are \$52.49 and \$54.99 for the red and blue model, respectively. These were the most affordable options found. In addition, the Chapter needs more tape for its label maker. It will cost \$13.49 from Amazon, or we can get it locally for \$20.99. CDR Z. Fuller asked about Amazon Smile. ADJ C. Fuller said it would be purchased using the Amazon Smile account, which means a portion will be donated to the DAV Charitable Service Trust. Though a vote is not necessary, ADJ C. Fuller said he felt it necessary to inform the CEC and the body before spending the money. MEM S. Walters asked how many hard drives are being purchased. CDR Z. Fuller told her two, one for the Treasurer's computer and one for the Adjutant's computer. Comrade B. Grover asked what was being backed-up. ADJ C. Fuller said the whole hard drive. CDR Z. Fuller, upon being informed of a good deal on masks, said she thought Sam's might be the best place to get the masks. ADJ C. Fuller agreed, as did MEM S. Walters. ADJ C. Fuller said in light of the hardware issues we have had, lately, he thought it was a very good idea. Comrade B. Grover said Seagate probably comes with the software needed, however, there are free downloads available if needed. He has had to do this to his computers. 1JV said it might be done right, this time. ADJ C. Fuller said we were not going to comment on that. CDR Z. Fuller said Inspector Cotrill also suggested purchasing bags with the DAV logo to give to veterans we offer claims assistance. They can place the paperwork we do for them in the bag and bring it back if they need to return to have more work done. MEM S. Walters said it could get expensive. ADJ C. Fuller said perhaps not. Inspector Cotrill offered to connect us with the

business Chapter 58 used and it should be less than one dollar, each. No motion is ready to be made; ADJ C. Fuller will investigate pricing and options.

17. ADJ C. Fuller presented an Emergency Relief (ER) Grant Request to the CEC. He asked if SVC R. Reeder wanted to move for its approval as he was the initiating/investigating officer, or should he. A motion to approve the ER Grant Request was made by CHP C. Fuller and seconded by TRE E. Grover. CDR Z. Fuller asked for discussion. MEM L. Ward joked, asking SVC R. Reeder if he was going to pay on it. MEM I. Taylor agreed. CDR Z. Fuller called for the vote. Motion carried.
18. MEM L. Ward asked if we had the money. TRE E. Grover said we do.
19. TRE E. Grover announced the Thrift Store Quarterly report has been filed and we are expecting our distribution sometime this week ADJ C. Fuller said we still have close to \$20,000.00 in the bank, then corrected himself to say the money is in checking.
20. CDR Z. Fuller asked if there was any further new Business.
21. MEM S. Walters said we voted to replace the doors and asked when this might happen. CDR Z. Fuller and SVC R. Reeder told her we needed 3 quotes.
22. MEM I. Taylor asked if we would be hosting the homeless again, this year. CDR Z. Fuller answered probably not. The need to clean would be heightened. The general consensus was no. MEM I. Taylor asked if we might give out warm meals. MEM S. Walters said doing so could open other liabilities for the Chapter. ADJ C. Fuller shared cautions shared by Inspector Cotrill.
23. CDR Z. Fuller asked if there was any other New Business. Hearing none, she announced she would entertain a motion to adjourn.
24. TRE E. Grover so moved.
25. CHP C. Fuller closed the meeting with prayer.
26. CDR Z. Fuller had the Chapter render honor to the flag.
27. The meeting was adjourned at 1802.

Submitted: \_\_\_\_\_, Adjutant

Approved: \_\_\_\_\_, Commander